



October Meeting Minutes

Northwest Florida State College

Oct 17, 2023 at 3:00 PM CDT

@ Fort Walton Beach Campus, 1170 Martin Luther King Jr Blvd, Fort Walton Beach, FL 32547

Attendance

Members:

Cory Fosdyck, Rhea Goff, Megan Harrison, Lori Kelley (Chair), Don Litke, Tanner Peacock, Jon Ward, Rudy Wright (Vice Chair)

Board Attorney:

Hayward Dykes

NWFSC President:

Devin Stephenson

NWFSC Faculty/Staff:

Cole Allen, Sandy Arteaga, Tony Borella, Bryan Brooks, Kevin Brown, Olivia Danner, Chris Gabers, Steven Hough, Cristie Kedroski, Charlotte Kuss, Jeff McGill, Tanner McKnight, Aaron Murray, Chris Nida, Deidre Price, Ramsey Ross, Jeanette Shires, Chris Stowers, Whitney Rutherford, Melissa Wolf

I. Board of Trustees

A. Call to Order - 3:08 p.m.

B. Approval of Agenda

Motion: The Board of Trustees approves the Agenda, as presented.

Motion moved by Jon Ward and motion seconded by Don Litke. Vote For: Fosdyck, Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

C. Public Comments

D. Old Business

E. New Business

1. Consent Agenda

Motion: The Board of Trustees approves the Consent Agenda, as presented.

Motion moved by Jon Ward and motion seconded by Rudy Wright. Vote For: Fosdyck, Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

a. Regular Meeting Minutes

 [2023 09.19 BOT Minutes DRAFT.docx](#)

b. Personnel Agenda

 [Personnel Agenda Memorandum.docx](#)

 [Personnel Agenda Supporting Materials.xlsx](#)

2. Action Items

a. EBS Licenses (Presenters: Whitney Rutherford)

 [EBS Licenses Memorandum .docx](#)

Motion: The Board of Trustees (1) approves the sale of the College's EBS license to T-Mobile for the purchase price reflected in the asset purchase agreement; (2) approves the proceeds of the sale being directed to the Northwest Florida State College Foundation; and (3) authorizes and directs the President to take all required action and sign documents necessary to close the sale.

Motion moved by Jon Ward and motion seconded by Tanner Peacock. Vote For: Fosdyck, Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

b. Request to Advertise: HR 1.00 Employment Provisions (Presenters: Whitney Rutherford)

 [HR 1.00 Employment Provisions Memorandum.docx](#)

 [HR 1.00 Employment Provisions Supporting Materials.docx](#)

Motion: The Board of Trustees authorizes the College to advertise the revisions to HR 1.00, as presented.

Motion moved by Rhea Goff and motion seconded by Rudy Wright. Vote For: Fosdyck, Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

c. Request to Advertise: FG 6.00 Delegation of Approval for Construction (Presenters: Tanner McKnight)

 [FG 6.00 Delegation of Approval For Construction Supporting Materials.docx](#)

 [FG 6.00 Informational Memorandum.docx](#)

Motion: The Board of Trustees authorizes the College to advertise the revision to FG 6.00, as presented.

Motion moved by Megan Harrison and motion seconded by Don Litke. Vote For: Fosdyck, Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

- d. Purchases Over \$325,000 (Presenters: Tanner McKnight)

 [Purchases Over \\$325,000 Memorandum.docx](#)

 [Purchases Over \\$325,000 Supporting Materials.xlsx](#)

Motion: The Board of Trustees approves the listed purchases of more than \$325,000, as presented.

Motion moved by Cory Fosdyck and motion seconded by Rhea Goff. Vote For: Fosdyck, Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

- e. President's Contract Benefits Section Amendment (Presenters: Lori Kelley)

 [President's Contract Proposed Amendment Memorandum.docx](#)

 [President's Contract Proposed Amendment.docx](#)

 [President's Contract Fiscal Year 2024.pdf](#)


 [Presidents Compensation History.pdf](#)

Motion: The Board of Trustees approves the amendment to the President's FY 24 contract, as presented.

Motion moved by Jon Ward and motion seconded by Don Litke. Vote For: Fosdyck, Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright


3. Informational/Discussion Items

- a. Professional Pilot Technology Course Fee Adjustment (Presenters: Deidre Price)

 [Professional Pilot Technology Course Fee Adjustment Memorandum.docx](#)

- b. South Walton Campus Facilities Expansion Update (Presenters: Whitney Rutherford)

 [South Walton Expansion Update.docx](#)

 [Seacoast Collegiate High School Donor Activity Report 9.30.2023.pdf](#)

- c. Grants Development Listing (Presenters: Cristie Kedroski)

 [Grants Development Listing Memorandum.docx](#)

 [Grants Development Listing.pdf](#)

- d. Legal Claims Listing (Presenters: Whitney Rutherford)

 [Legal Claims Listing Memorandum.docx](#)

- e. [!\[\]\(a22ba4e13c745edbf29e51af246c4c12_img.jpg\) Legal Claims Listing Supporting Materials.xlsx](#)
 - e. Solicitations Progress Listing and Item(s) for Review (Presenters: Tanner McKnight)
 - [!\[\]\(33b18af9a4b997eb52666cfeb3c44157_img.jpg\) Solicitations Listing October 2023 Memorandum.docx](#)
 - [!\[\]\(262b158440b847a82f89a14cab8644ec_img.jpg\) Solicitations Listing October 2023 Spreadsheet.xlsx](#)
 - f. Purchasing Expenditures over \$65,000 Not Requiring Board Approval (Presenters: Tanner McKnight)
 - [!\[\]\(f51929fecf7b0dc947ac13f4c4835e8f_img.jpg\) Purchases over \\$65,000 Not Requiring Board Approval Memorandum.docx](#)
 - [!\[\]\(dfbf0e54bcca114319aa65c906feb8d0_img.jpg\) Purchases over \\$65,000 Not Requiring Approval Supporting Materials.xlsx](#)
 - g. Project Updates Over \$250,000 (Presenters: Tanner McKnight)
 - [!\[\]\(64792950f1b7ee883a860b5f0af110c3_img.jpg\) Project Updates Over \\$250,000 Memorandum.docx](#)
 - h. Financial Report (Presenters: Tanner McKnight)
 - [!\[\]\(a4c91228d412dab12bd635819fc28c10_img.jpg\) Financial Report Memorandum.docx](#)
 - [!\[\]\(c6956848df6ff9e9b3dad161d5adefac_img.jpg\) FY24 Sept 2023 Board Financial Report.pdf](#)
 - i. Chair's Comments (Presenters: Lori Kelley)
Chair Kelley shared the announcements and upcoming events.
 - j. President's Report (Presenters: Devin Stephenson)
4. Announcements
- [!\[\]\(a8426952ff919f2600e76f3323526877_img.jpg\) Announcements.docx](#)
- F. Adjourn – 4:26 p.m.

Dr. G. Devin Stephenson, President
Northwest Florida State College
and Corporate Secretary

Lori Kelley, Chair
Board of Trustees
Northwest Florida State College

Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.